



Embassy of the Republic of Rwanda - Washington D.C.

## NEW E-PASSPORT APPLICATION PROCESS

With the old passport phasing out in June, 2022, all Rwandans can now apply for the new East African Passport (e-Passport). The e-Passport uses cutting edge secure technology to protect against forgery. The application process is the same for all Rwandans and is as follows (with the exception of minors whose legal guardians can apply on their behalf):

### STEP 1: PREREQUISITES

The number one prerequisite to apply for a Rwandan passport is a Rwanda Identification Card (INDANGAMUNTU). You will need the number and copy of your ID as well as a copy of your current passport to start and submit your passport application.

### STEP 2: APPLICATION

All passport applications are submitted online on the Irembo website [HERE](#)

### STEP 3: PAYMENT

Once you have successfully filled out and submitted your passport application form, the next step that will show on your screen will be the payment for your passport, which you can easily do if you have a Visa Card, MasterCard, or through Mobile Money, or through the Bank of Kigali should you have an account with the bank.

### STEP 4A: APPROVAL

Once your application is successfully submitted on Irembo, your application is then sent to the Directorate General of Immigration and Emigration (DGIE) for review, and approval. If your passport is approved, you will receive a notification email or text message from the DGIE guiding you to head to your nearest Embassy to submit your biometrics information. Applicants from Mexico, Argentina, Brazil and the U.S. will all be conducted in Washington D.C. Please remember to check your spam/junk mail for this notification.

### STEP 4B: APPROVAL

In the event, you do not receive any notification within 7-9 business days after your application, please email us at [info@rwandaembassy.org](mailto:info@rwandaembassy.org) with your full legal name and copy of your Rwanda ID, we would be more than happy to double-check on your behalf whether your passport has been approved or not.

### STEP 5: BIOMETRIC INFORMATION

If your passport has been approved, please reach out to us to schedule your biometrics information capture appointment on [www.rwandaembassy.org](http://www.rwandaembassy.org) under:

Consular Services → Travel Documents → E-passport and include your full legal name and a copy of your Rwandan ID and we will get back to you with our availability.

### STEP 6: MAILING PASSPORT

Once your biometrics information has been submitted, your passport is mailed to the Embassy for redistribution 2-4 weeks after your appointment. Passports are mailed to their applicants the day after they are received at the Embassy.

For more details, you may visit <https://rwandaembassy.org/consular/passport-applications>